

**HIGHLAND FIRE DISTRICT
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING
JANUARY 06, 2015 7:15 PM St 1**

Commissioners: Stephen DiLorenzo (Present)
Benjamin Bragg (Present)
Christian Erichsen (Present)
John Fraino (Present)
Lindy Palladino (Present)

Secretary/Treasurer: James Passikoff (Absent)
District Clerk: Denise A. Holzberger (Present)
Chief Peter Miller (Present)

1. Opening of meeting- Chairman DiLorenzo called the meeting to order and explained that the regular January meeting will commence.

2. Bills- Chairman DiLorenzo asked for a motion to pay the bills as reviewed by Commissioners Erichsen and Fraino and Chief Miller on Monday January 5, 2015.

MOTION: Commissioner Erichsen moved to approve the bills as reviewed including the bill by Grey's Woodworking upon completion of their work, seconded by Commissioner Ben Bragg.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

3. Minutes-Chairman DiLorenzo asked for a motion to approve the minutes of December 9, 2014 and December 30, 2014 as submitted by the District Clerk.

Approval of December 9, 2014 minutes

MOTION: Commissioner Erichsen moved to approve the minutes of the December 9, 2014 regular minutes as submitted by the District Clerk, seconded by Commissioner Ben Bragg.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

Approval of December 30, 2014 minutes

MOTION: Commissioner Bragg moved to approve the minutes of the December 30, 2014 meeting as amended: Motion regarding the 2015 1750 GPM Tanker should include

the additional fire and rescue equipment necessary. Seconded by Commissioner Chris Erichsen.

Vote: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried unan.

4. Correspondence- District Clerk reported the following was received:

Penflex 2014 Data Request Package has been received.

Certificate of Insurance-from Girl Scouts heart of the Hudson.

5. Room Requests-

Sunday Jan. 25 2015 12:30 to 4:30 Pm Birthday Party requested by Lindy Palladino

MOTION: Commissioner Bragg moved to approve the request for use of the community room by Lindy Palladino for Sunday January 25, 2015 for his great-granddaughter's birthday, seconded by Commissioner John Fraino.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

Tuesday Feb. 24, 2015 11 am to 8 Am Blood Drive-American Red Cross

MOTION: Commissioner Ben Bragg moved to approve the request for the use of the community room on Tuesday February 24, 2015 for a Blood Drive as requested by the American Red Cross, seconded by Commissioner Chris Erichsen.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

Thursday April 16, 2015 6 PM to 11 PM Ulster County Fire Chiefs Assn. Meeting requested by Everett Erichsen

MOTION: Commissioner Ben Bragg moved to approve the request for use of the community room for the ulster county Fire Chiefs Association Meeting on Thursday April 16, 2015, seconded by Commissioner Chris Erichsen.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

Saturday April 18, 2015 11 am to 6 pm Bridal Shower requested by Chuck Gentilquore for his daughter.

MOTION: Commissioner Fraino moved to approve the request for use of the community room on Saturday April 18, 2015 for a bridal shower as requested by member Chuck Gentilquore, seconded by Commissioner Chris Erichsen.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

6. New Member Interviews/Membership Approvals-none this evening
Chief Miller reported that interviews will be Jan 13, 2015.

Tuesday April 28, 2015 11 am to 8 pm Blood Drive-American Red Cross

MOTION: Commissioner Ben Bragg moved to approve the request for use of the community room for a blood drive by the American Red Cross, seconded by Commissioner John Fraino.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

Tuesday June 30, 2015 11 am to 8 pm Blood Drive American Red Cross

MOTION: Commissioner Bragg moved to approve the request for use of the community room on Tuesday June 30, 2015 for a Blood drive by the American Red Cross, seconded by Commissioner Chris Erichsen.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

6. New Member Interviews/Membership Approvals-none this evening
Chief Miller reported that interviews will be Jan 13, 2015.

7. Committee Reports-

Buildings & Grounds St 1-Commissioners Bragg and Dilorenzo

Verizon Micro-Cell- a copy of the response from legal counsel was sent to all commissioners. Chairman Dilorenzo spoke with Scott Dow regarding things we should be aware of. This would improve cell service in our area. There are some items he suggested and we are sending them to Verizon for their review. Commissioner Bragg will oversee this and we need to make certain of insurance coverage and he has requested a certificate of insurance. We should also get an opinion from our insurance carrier. Further discussion in the business session.

Generator maintenance ST 1- GenTech, New Windsor

Chief Miller reported that he has spoken with Gentech and the switch gear is included in the maintenance. He will obtain a contract. Commissioner Bragg stated that we need a contract and asked if they will service if something goes wrong. Also, asked if they are certified.

Gas/Diesel- Global Montelo now has the NYS contract, however there are minimum delivery quantities. Heritagenergy has the diesel contract.

Buildings & Grounds St.2 – Commissioners Erichsen and Fraino

St2 shed- Commissioner Erichsen reported that we looked at the 4 foot entryway and it looks feasible; next step is to find a contractor for the roof and siding.

8. Apparatus Repair-Commissioners Erichsen and Dilorenzo

Chief Miller reported that the 2014 service on vehicles is completed with some items to follow up on, such as the camera (back of ladder). Next meeting we will discuss an alternative servicing schedule.

Ladder Testing-completed yesterday.

9. Insurance/Workers compensation-Commissioners Fraino and Palladino

Everything is okay. To contact Linda Flanagan to confirm receipt of check. Chairman DiLorenzo commented that cost of workers compensation is based on population served.

10. Physical Fitness Program-Commissioners Erichsen, DiLorenzo and Chief Miller.

4th quarter total paid out \$52.00 to three members

11. New Apparatus-

20150 GPM Pumper/Tanker-pre-construction conference set up for next month.

12. Service Awards-

December 2014 activity posting –pending (posting February 4, 2015)
Penflex package due March 2015.

13. Treasurer's Report-Treasurer Passikoff

Preliminary December 2014 financial report
Board will inquire with Treasurer if bills of December 30, 2014 are included in December preliminary report.

14. Inspection Dinner -September 18, 2015 The Would

15. Public Comment-none

16. Chief's Report- Chief Miller stated that he is working on the AED's. A letter of agreement is needed from the Town of Lloyd Police Department. Mike Gaffney is setting up a meeting with NYCOMCO.

Mandatory OSHA -February 8, 2015

FAST Team-chief Miller is to meet with R. Brooks regarding calling us in for FAST only.
Response to Clintondale with FAST Engine with FAST Team.

Grant-Chief Miller to follow up with grant writers regarding support letters.

17. Old Business-

Commissioner Erichsen asked for a letter to be generated to request a report from MLSS for response time. Chief Miller stated we should first request a copy of the current MLSS contract.

Gasoline- each command car has a gas card. AC Anzalone (31-A) gets his gas at ST. 2. 31-80 usually gets gas at St.2 as well.

EMT Class- done; MLSS will start again in the Spring.

Cell Phone Policy-committee to work on.

Safeco- to start work on January 12, 2015.

Records Management- Annual Disposition of Records

MOTION: Commissioner Fraino moved to authorize up to \$250 for Gayle Turowski to come in and inventory records for destruction, seconded by Commissioner Chris Erichsen.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

Piggy-Backing-contact legal counsel for resolution for purchasing with piggy-backing and best value.

Verizon Micro-cell- we should send our concerns to Verizon.

MOTION: Commissioner Chris Erichsen moved to contact Verizon with our attorney's concerns and revise the contract, seconded by Commissioner John Fraino,

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

Grey's Woodwork-

MOTION: Commissioner Chris Erichsen moved to authorize the final payment to Grey's Woodwork for the work upon completion and review by Commissioner Bragg and himself, seconded by Commissioner Fraino.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

2015 Meeting Schedule-

MOTION: Commissioner Chris Erichsen moved to approve the 2015 meeting schedule for the Board of Fire Commissioners, noting that meetings will be held on the second Tuesday of each month at 7 PM at headquarters and if needed, a second meeting would be held on the fourth Tuesday of the month, seconded by Commissioner Fraino.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

18. Adjournment-

MOTION: There being no further business, Commissioner Bragg moved to adjourn at 8:25 PM, seconded by Commissioner John Fraino.

VOTE: 5 YES 0 NO 0 Abstain 0 Absent

Motion was carried unan.

Respectfully submitted,
Denise A. Holzberger, District Clerk

Approved BOFC mtg 2/10/15